



## Local Authority or other body's details

Type of body

- ☒ Local Authority or similar body
- ☐ Academy school
- ☐ Charity
- ☐ Non-departmental bodies or similar bodies

Do you know your customer reference number?

- ☒ Yes
- ☐ No

Customer reference number

UB5279

Name

KIDDERMINSTER FOREIGN PARISH COUNCIL

## UK address

Line 1

LARK RISE

Line 2

ROMSLEY LANE, SHATTERFORD

Line 3 (optional)

BEWDLEY

Postcode

DY12 1RT

Telephone number

01299 861026



## Period of claim

From

01 04 2018

To

31 03 2019

Is this your first claim?

☒ Yes

☐ No

Do you want the payment made direct into your bank account?

☒ Yes

☐ No

## Bank details

Bank or building society name

BARCLAYS

Account number

00569992

Sort code

20 - 46 - 06

Building society roll number/account number

00569992

When you print this form please sign in the box shown below

All new claims must be accompanied by documentary evidence of banking details e.g a copy of a statement or bank letter

## Invoice details

You must list the invoices on which you are claiming a refund in the Invoice details section.

Do you have more than 20 invoices?

☐ Yes

☒ No



Date of Invoice	Supplier's VAT Registration Number	Brief description of supply	To whom addressed	VAT paid
01-04-2018	754388693	WORCS CALC SERVICE AND SUBSCRIPTION	KIDDERMINSTER FOREIGN PARISH COUNCIL	£ 86.75
16-04-2018	785375777	WEBSITE CREATION	KIDDERMINSTER FOREIGN PARISH COUNCIL	£ 100.00
01-05-2018	785375777	WEBSITE TRAINING	KIDDERMINSTER FOREIGN PARISH COUNCIL	£ 98.38
30-05-2018	276123855	SUPPLY OF BLACK LITTER COLLECTION BAGS	KIDDERMINSTER FOREIGN PARISH COUNCIL	£ 3.15
18-06-2018	220430231	VAT ON DIESEL USED BY CLERK FOR BUSINESS USE	E. WHITEHOUSE - CLERK TO KIDDERMINSTER	£ 0.62
09-07-2018	220430231	VAT ON DIESEL USED BY CLERK FOR BUSINESS USE	E. WHITEHOUSE - CLERK TO KIDDERMINSTER	£ 0.34
17-09-2018	705672142	ROCK AND GRIT SALT	KIDDERMINSTER FOREIGN PARISH COUNCIL	£ 28.00
15-08-2018	786638077	PRINTER INK	KIDDERMINSTER FOREIGN PARISH COUNCIL	£ 3.32
15-10-2018	220430231	VAT ON DIESEL USED BY CLERK ON BUSINESS	E. WHITEHOUSE - CLERK TO KIDDERMINSTER	£ 0.25
02-11-2018	233112755	SPRING FLOWERING BULBS	E. WHITEHOUSE - CLERK TO KIDDERMINSTER	£ 2.50
19-11-2018	220430231	VAT ON DIESEL USED BY CLERK FOR BUSINESS	E. WHITEHOUSE - CLERK TO KIDDERMINSTER	£ 0.78
10-12-2018	827639788	DEFIBRILLATOR CABINET AND PADS	KIDDERMINSTER FOREIGN PARISH COUNCIL	£ 115.30
12-02-2019	786638077	PRINTER INK	KIDDERMINSTER FOREIGN PARISH COUNCIL	£ 3.32
18-02-2019	220430231	VAT ON DIESEL USED BY CLERK ON BUSINESS	E. WHITEHOUSE - CLERK TO KIDDERMINSTER	£ 0.25
18-03-2019	785375777	ANNUAL WEBSITE HOSTING AND SUPPORT	KIDDERMINSTER FOREIGN PARISH COUNCIL	£ 25.00

## Declaration

Amount of refund

£ 467.96

☐ The tax claimed includes VAT incurred for exempt business activities which can be reclaimed under paragraph 5.5 of Notice 749 (April 2002). (Tick if appropriate)

☐ I am a non-departmental body or similar body and I am claiming a refund of the amount shown above which is the VAT incurred on the purchase of services listed in the existing Treasury Direction bought for my non-business activities. (Tick if appropriate)

☒ I am claiming a refund of the amount shown above which is the VAT charged on goods and services bought for non-business activities.

☒ The body named above makes no taxable supplies and is not registered for VAT, if requested I will produce tax invoices to support this claim.

When you have printed the form, please sign and date it in the appropriate boxes.



Signature

--

Date

DD MM YYYY

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**What to do now**

Please send the completed form along with any attachments to:

HM Revenue and Customs  
Corporate Treasury  
DMB 613  
West Yorkshire  
BX5 5AB





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Signature

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HM Revenue and Customs  
Corporate Treasury  
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West Yorkshire  
BX5 5AB





### Chairman's Report 2018-2019

*This was my second term as chairman and as with my previous stint in this role our clerk Elsie has been invaluable. Her support through some tricky times has made my job so much easier and for that I can't thank her enough!*

*As I took up the chairmanship we welcomed our new councillor Chris Jordan who replaced the late Ron Jennings who we miss very much; however Chris has settled in to our team extremely well. The main topic in the first few months was that of the Crocky Trail on the former Habberley Golf Club site. The August meeting was by far the busiest when a great number of parishioners came to talk to us about this proposed development, the parish council and the clerk worked extremely hard on this subject to achieve the best possible outcome for now.*

*One item that continues to be a problem for our parish is fly tipping, during the past 12 months has seen many areas blighted by dumped rubbish. I hope with the use of modern technology we can identify the culprits and make sure they face the relevant penalties; recently a £300 fine was handed out for one such offence in Mary Moors lay-by.*

*Our quarterly newsletters continue to be a useful source for us to communicate with the public about matters that concern us all; these are very professionally put together by our clerk and distributed by the councillors. Despite in recent years having a reduced budget the lengthsman scheme still works efficiently and numerous jobs are done by the Archer Brothers throughout the parish.*

*It was nice to see a good turnout at the litter pick that the parish council organised in March, this worthwhile event cleared the parish of unsightly litter and proved the residents of the parish cared for the environment in which they live. An extremely worthwhile addition to the parish was the installation of 3 defibrillators in Crundalls Lane, Trimpley village hall and Trimpley sailing club. While we hope these will never be needed it's nice to know there available to use.*

*I wish Cllr Carole Gammond well as she takes over the chairmanship from me and I look forward to serving as chairman again in the future.*

*Cllr. Ben Phillips—Retiring chairman.*

### Local "What's on"

**Trimpley Village Hall** now on their website? Take a look at [www.trimpleyvillagehall.org](http://www.trimpleyvillagehall.org) to check availability and see the variety of events booked.

**Report from Trimpley WI**—With approx. 30 members, meetings are on the **third Wednesday of each month** in Trimpley Village Hall at 7.30p.m.

Everyone is welcome to come along. Contact: Alison on 0797 112 7857.

### Other Local Event Dates for your Diary

**Bewdley Cherry Fair**—Bewdley Museum 20th/21st July  
10a.m.—4p.m.

**Trimpley Heavy Horse Show**—Sunday 28th July

**Trimpley Auction and Vintage Rally**—Sat 3rd/Sun 4th  
August

### Smartwater—we don't buy crime

Are you new to the parish? If you have recently moved in and would like to mark valuables with Smartwater, please get in touch with the local police to obtain a kit.

### Parish Council Matters

#### Meetings

Don't forget, the public are welcome to come along to any Parish Council meeting and speak and/or discuss matters with councillors and usually local police in the Open Forum at the start of each meeting. These are the dates of the next meetings, all held in Trimpley Village Hall @ **7.30p.m.** -

**Monday 19th August, Monday 16th September and Monday 21st October**

**Your Current Parish Councillors are:** Please feel free to contact them (or the Clerk (see overleaf)) on any matters of concern re life in the Parish, or come along to the **Public Open Forum** at the start of every meeting.

Mr. B. Phillips : (Chair) Tel 01299 861661  
Mr. J. Gammond : Tel 01299 400750  
Mr. C. Grainger : 01299 403231  
Mrs. C. Gammond : 01299 402929  
Mrs. L. Green : Tel 01562 747180  
Mr. C. Jordan : Tel 012909 861484

**Please keep abreast of meetings and matters in relation to the Parish Council on the website—[www.kfpc.org.uk](http://www.kfpc.org.uk)**

### Holy Trinity Church, Trimpley

The church recently held a meeting to discuss changes to give the building more modern accommodation. They hope to provide running water to the main building, and a place to provide refreshments, along with a small open area for a wheelchair user, a comfier chair for those who find sitting in a pew difficult, and a space for little ones. Also, in the church grounds, they hope to provide a disabled access Eco toilet. Services are usually held on the 2nd, 3rd and 4th Sunday of each month at 9.30a.m. Check noticeboards or follow on facebook @HolyTrinityChurchTrimpley Everyone welcome.

### Want to have your say on local policing?

Rural Crime will be the focus of a live question and answer session hosted by the West Mercia Police and Crime Commissioner.

The meeting will be streamed live on the PCC's facebook page (@WestMerciaPCC), from 7pm on Monday 24th June 2019. The public are invited to ask the questions which the Commissioner and his Deputy Tracey Onslow will put to West Mercia Police Chief Constable Anthony Bingham, and Deputy Chief Constable Amanda Blakeman.

The meeting is the third to be broadcast live, and is part of a series of regular meetings, focusing on key priorities raised by communities.

Commissioner John Campion said "Building safer, more secure rural communities is something that, I and the Chief Constable are committed to. I get clear feedback that this priority is shared by our communities. I'd encourage people to take advantage of this opportunity, to have a voice at the highest level. Any questions you have about rural policing, funding to tackle rural crime or particular crime types affecting you and your communities, can be addressed in the most open and transparent way."

Questions are invited live during the broadcast, or can be submitted in advance as part of a series of summer roadshows, via a Facebook comment or private message, or via email to [getinvolved@westmercia.pnn.police.uk](mailto:getinvolved@westmercia.pnn.police.uk)

For more information about how you can take part visit:

<https://www.westmercia-pcc.gov.uk/get-involved/questions>



## Report from Parish Paths and Recreational Route Warden for 2018/19

Again this year the parish received a grant of £500 which covered the cost of our Contractors clearing the seasonal growth from many of our rights of way. They do an excellent job keeping the paths open and my thanks go to them for the efficient way they carry out the work.

The main issue this year seems to have been fallen trees. These are the responsibility of the landowners and we are grateful that once reported, clearance off the paths has been carried out without delay, thus keeping our rights of way clear and accessible.

Whilst waymarks have been replaced where necessary, I regret that we are still waiting for the installation of replacement sign posts by the County Council - 3, 2, and 1 years respectively.

I was disappointed with the lack of response from the County Council with regard to the planning application for an Adventure Trail on the land of the former Golf Club at Low Habberley. This would have been an opportunity to improve the safety of the bridleway access at the entrance, but despite chasing this up and being assured that a response would be included with the Highways Report, no response was received from the Rights of Way Dept.. If a new planning application is submitted for this land then I hope there will be appropriate consideration given to possible improvements to the bridleway by the RoW Dept..

Cllr. Mrs. C. Gammond

### Note from the Parish Council

The Parish Council values the good relationships we have forged with local landowners, but feel that this goodwill is sometimes jeopardised by thoughtless users of the local Rights of Way. Please, when walking, always keep dogs under control, and keep to the definitive route of the Right of Way, and do not wander at will anywhere across fields, in order to minimise impact on crops and livestock.

### Other items

- A) Trimpey—Sev Trent Riverside Works
- B) Bus Service—ending of 297 service on Sats?
- C) Welcome to new Parish Councillor?
- D) 75 years D Day?

## Habberley Valley News

After a closure of 19 years, the **Habberley Valley Visitor Centre** has recently re-opened under new management.

It will be fully-functioning café, serving hot and cold drinks, a selection of sandwiches, cakes, and ice-creams from 9a.m. every day. Closing times will vary depending upon demand and the weather. There will also be a noticeboard promoting future events in the valley, as well as giving information about the flora and fauna, courtesy of the Wyre Forest District Council Ranger Service.





# Certificate

Organisation Name:

**Kidderminster Foreign Parish Council**

Reference number:

**ZA438228**

Tier:

**Tier 1**

Start date:

**11 July 2018**

End date:

**10 July 2020**

**This data controller states that it is a public authority under the Freedom of Information Act 2000 or a Scottish public authority under the Freedom of Information (Scotland) Act 2002**

## Data Protection Officer

**Title:** Mrs  
**Name:** Elsie Whitehouse  
**Address:** Lark Rise  
Romsley Lane  
Shatterford  
Bewdley  
DY12 1RT

**Email address:** clerk.kiddfor.pc@googlemail.com

**Telephone number:** 01299 861026

**Publish Name:** No

**Publish Contact Details:** Yes





# KIDDERMINSTER FOREIGN PARISH COUNCIL

Clerk: Mrs E. Whitehouse (Tel: 01299 861026)

## ASSET REGISTER - Insurance / Replacement Value of Assets at 31<sup>st</sup> March (each year)

Year	Item	Value £
2016	5 Village Noticeboards Laptop computer Projector Printer/scanner 2 Benches VA sign 7 Litter bins	3200.00 450.00 400.00 100.00 700.00 2000.00 1500.00 <u>8350.00</u>
2017	5 Village Noticeboards Laptop computer Projector Printer/scanner 2 Benches VA sign 7 Litter bins	3200.00 450.00 400.00 100.00 700.00 2000.00 1500.00 <u>8350.00</u>
2018	5 Village Noticeboards Laptop computer Projector Printer/scanner 2 Benches VA sign 7 Litter bins	3200.00 450.00 400.00 100.00 700.00 2000.00 1500.00 <u>8350.00</u>
2019	5 Village Noticeboards Laptop computer Projector Printer/scanner 7 Benches (@£400 ea) 2 Memorials VA signs 7 Litter bins	3200.00 450.00 400.00 100.00 2800.00 200.00 2000.00 1500.00 10650.00
2020	5 Village Noticeboards Laptop computer Projector Printer/scanner 7 Benches (@£400 ea) 2 Memorials 3 x VA signs & Poles 7 Litter bins	3200.00 450.00 400.00 100.00 2800.00 200.00 9000.00 1500.00 17650.00

Assets confirmed as correct 31.3.2020

E Whitehouse  
Clerk to the Council

Cllr. Mrs. C Gammond  
Chairman

*Address for correspondence:* The Clerk to the Council, Kiddermminster Foreign Parish Council,  
Lark Rise, Romsley Lane, Shatterford, Bewdley, Worcs. DY12 1RT  
e-mail : clerk.kiddfor.pc@googlegmail.com



**Date:** .....



# KIDDERMINSTER FOREIGN PARISH COUNCIL

CHAIRMAN:

Councillor Mrs. C. Gammond

*Tel: 01299 402929*

CLERK TO THE COUNCIL:

Mrs E. Whitehouse

*Tel: 01299 861026*

## **Councillors are summoned to attend VIRTUAL Meeting of the Parish Council**

**to be held using ZOOM – details as follows:**

Zoom Meeting

<https://zoom.us/j/91641212266?pwd=RjJTb0JWNHdpSnRMMEZCNzIBT1oxUT09>

Meeting ID: 916 4121 2266

Passcode: 851746

on

**MONDAY 17<sup>th</sup> August 2020**  
**at 7.30p.m.**

**Members of the public, police and press are welcome to  
follow the link and join the meeting in initial forum time.  
County and District Councillors are also invited to follow the  
link and join the meeting**

**Agenda overleaf**

*Elsie Whitehouse*

**Dated:** 10<sup>th</sup> August 2020

**Clerk to the Council**

e-mail: [clerk.kiddfor.pc@googlemail.com](mailto:clerk.kiddfor.pc@googlemail.com)



# AGENDA

(Note: The notation (I) indicates that the item is for information; (D) indicates that it requires a decision)

Note – meeting may be taped for accuracy.

1. a) **Police Report - If any received.**
- b) **Public Open Forum – if members of the public are present on-line.**
2. **Apologies for Absence and Approval of Reasons.**
3. a) **Declarations of Interest / Dispensations**
  - a) *Register of interests: Councillors are reminded of the need to update their register of interests*
  - b) *To declare any Disclosable Pecuniary Interest in items on the agenda and their nature*
  - c) *To declare any Other Disclosable Interests in items on the agenda and their nature*

*Councillors who have declared a Disclosable Pecuniary Interest or any Other Disclosable Interest must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence. Note: Members general disclosed interests can be found on the District Council website : <http://www.wyreforesdc.gov.uk/the-council/councillors-committees-and-meetings/town-and-parish-councils.aspx>*

*Details of any dispensations submitted or requested.*
4. **Approval of the Minutes of the Parish Council Meeting held 20<sup>th</sup> July 2020** Enc.
 

*Please consider for official approval, and Clerk will then paste to the website.*
5. **County & District Councillors Reports – if any – if submitted or present on line.** (I)
6. **Planning and Development Control.**
  - a. **New applications received up to date of meeting, inc:**

**20/0567/FUL** Erection of replacement dwelling and detached garage following the demolition of existing dwelling and outbuildings at Highlands , Trimpley Lane, Shatterford, DY12 1RF

**20/0580/HOU** Demolition of existing porch, infill single storey kitchen extension and pitched roof over existing two storey flat roof extension Location: Myndholm , Trimpley, Bewdley, DY12 1RD

**20/0586/TPQ** Fell thirteen road trees: 6 Ash with ash dieback, 3 Oak dead or within extensive decay, 3 Birch with extensive decay, 1 Beech with decay, at Wassell Wood, Hoarstone Lane, Trimpley, Bewdley, (D)
  - b. **Update on previous applications**

**19/0754** – Retrospective application re COU to Swimming Pool at The Guildings Eymore Lane, Trimpley – still pending decision

**20/0405/FUL** Conversion of former stable building to dwelling (Use Class C3), together with new vehicular access and closure of existing vehicular access (to pedestrian access only) At Oak Meadow Farm, Honeybrook Lane, Kidderminster – still pending

**20/0456/S73** Amendments to permission 19/0181 to allow alterations to Plot 1 at Former Park Attwood Trimpley Lane Shatterford – still pending

**20/0462/FUL** Proposal: Erection of a replacement dwellinghouse, following demolition of existing Location: Park Attwood, Trimpley Lane, Shatterford – still pending

**20/0480/HOU** | Proposed replacement outbuilding following demolition of existing | Trimpley House Trimpley Bewdley Worcestershire DY12 1NS – still pending
  - c. **Compliance Issues** – Any updates. (I)
7. **Progress Reports / Matters Arising from previous minutes, as required, but to include updates on :** (I & D)
  - **VA Signs** – report from Cllr Holford, and feedback to Police Safer Roads. (D)
  - **STWA** – Community Fund – progress (I)
  - **Site Visit** by Paul Green County Engineer – Report on progress since Site Visit of 7<sup>th</sup> July for highway matters, and bus shelter siting approval. (I)
  - **Bus Shelter Quotes**
  - **Telephone Kiosk** – Northwood Lane and proposed Defibrillator installation (D)
  - **Dog foul Bin** – Low Habberley (I)
  - **Lapel Badges / corporate identification** (I & D)
8. **Severn Trent Reservoir Site – Progress since last update** (I & D)
9. **Seat by the Old Marsh** (I & D)
10. **Lengthsman & Litter Collection Matters** (D)
- Approval of worksheet.** Already shared
11. **Financial Reports**
  - a) **Payments –** (D)
    - Cheque 094 – S. Archer – Lengthsman Work - £60.00
    - Cheque 095 – HMRC – Clerk's PAYE - £74.00
  - b) **Request from Clerk to move to on-line banking** (D)
  - c) **Standing Order to Village Hall re Room Hire – March – Sept. 2020** (D)
12. **Worcestershire CALC Reports and Notices – if any** (I)
13. **County and District Council, Other Correspondence and updates** (I & D)
14. **Road Accident Record** (I)
15. **Other matters** which the Chairman, after consulting members, feels to be of an urgent nature (D)
 

Plus Arrangements for **next meeting (21<sup>st</sup> September)** - Virtual format if restrictions not lifted.



*ACE shelters - industrial looking single-sided metal and Perspex, - £2600 + VAT  
Littlethorpe, Leicester – Newstead – Wooden with pitched roof - £5980 + VAT  
Glasdon – again industrial looking - £1022.47 + VAT (Clearance price)(Roof and pole, no sides)  
Shelterstore – Anti Vandal, metal and Perspex - £1400 or £1600 + VAT (Clearance prices)  
And one from Severn Structures of Ex VAT £2,798 (oak) or Douglas fir frame £2707 Ex VAT (installed).*

have posted a few brochures for your Council and can confirm

a costing of £3960 + Vat (delivery cost to be confirmed) which includes

installation.

I hope this is of help and please contact if i can help with any questions.

Kind Regards.

Andy Baker. [www.theshedman.info](http://www.theshedman.info)







[illegible]



## Kidderminster Foreign Parish Council Accounts Year 2021-22 (As at 30th June 2021)

## Receipts

[illegible]