

KIDDERMINSTER FOREIGN PARISH COUNCIL

CHAIRMAN:

Councillor Mrs. C. Gammond

Tel: 01299 402929

CLERK TO THE COUNCIL:

Mrs E. Whitehouse

Tel: 01299 861026

Councillors are summoned to attend VIRTUAL ANNUAL PARISH MEETING

to be held via Zoom on

MONDAY 19th APRIL 2021

at 7.30p.m.

Joining Details:

<https://zoom.us/j/93012557898?pwd=M2VyYWRYWngvcXdZb0hCZzNyOTlhFUT09>

Meeting ID: 930 1255 7898

Passcode: 057669

Members of the public, police and press are welcome to
follow the link and join the meeting.

(All attendees will be expected to join with Video and Audio)

County and District Councillors are also invited to follow
the link and join the meeting.

To be immediately followed by the monthly

Parish Council meeting

Agenda for both meetings overleaf

Elsie Whitehouse

Dated: 12th April 2021

Clerk to the Council

e-mail: clerk.kiddfor.pc@googlemail.com

AGENDA

AGENDA for the Annual Parish Meeting – 19th April – commencing at 7.30p.m.

(Note: The notation (I) indicates that the item is for information; (D) indicates that it requires a decision)

1. **Welcome by Parish Council Chairman to all present, including any apologies**
2. **A minute's silence to mark the recent passing of HRH Prince Phillip, Duke of Edinburgh**
2. **Any matters the attending public wish to raise with the Parish Council, replacing Public Forum in Parish Council meeting** (D)
3. **Police Report** (I)
4. **Report to the Parish from Mrs. Sally-Merritt Collins re the Clare Witnell Blount Charity.** (I/ D)
5. **Any other matters tabled by Public or Parish Councillors for the Annual Parish Meeting** (I)

Above meeting to be followed immediately by the Parish Council meeting

AGENDA for the Monthly Parish Council Meeting – 19th April

1. **Apologies for Absence and Approval of Reasons.**
2. **a) Declarations of Interest / Dispensations**
 - a) *Register of interests: Councillors are reminded of the need to update their register of interests*
 - b) *To declare any Disclosable Pecuniary Interest in items on the agenda and their nature*
 - c) *To declare any Other Disclosable Interests in items on the agenda and their nature*
 - d) *Details of any dispensations submitted or requested.*

Councillors who have declared a Disclosable Pecuniary Interest or any Other Disclosable Interest must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence. Note: Members general disclosed interests can be found on the District Council website : <http://www.wyreforestdc.gov.uk/the-council/councillors-committees-and-meetings/town-and-parish-councils.aspx>
3. **Approval of the Minutes of the Parish Council Meeting held 19th March 2021** Enc. 1
Please consider for official approval, and Clerk will then paste to the website.
4. **County & District Councillors Reports – if any – if submitted or present on line.** (I)
5. **Planning and Development Control.**
 - a. **New applications received up to date of meeting:** inc. Certificates of Lawfulness rec'd
21/0316/CLE - Oak Cottage Road Meadow Northwood Lane Bewdley Worcestershire DY12 1AT
21/0313/CLE - Valley View Hill Farm Northwood Lane Bewdley Worcestershire DY12 1AT
21/0272/FUL - Retention of replacement cabin - The Shack , 5 Folly Point, Trimpley, Bewdley,
21/0192/HOU - Single storey side extension to existing outbuilding - Upper Birch Farm , Upper Birch Road, Shatterford, DY12 1TR
(I – FOR INFO ONLY)
(D)(Cllrs to pre view details on line)
 - b. **Update on previous applications**
19/0754 – Retrospective application re COU to Swimming Pool at The Guildings Eymore Lane, Trimpley – **pending decision**
21/0029 – New purpose built dog kennels, office and storeroom at Northwood Farm DY12 1AP – **pending decision**
21/0032 – Replacement Office Building – Land adjacent to Highfield, Crundalls Lane – **pending decision**
21/0109 - Two storey side extension Ivy Cottage Habberley Valley Kidderminster - **Approved**
(I) Status as at 12th April for Cllrs.information. Cllrs please to note
 - c. **Local Plan** – issues for discussion/information – esp. re development at Low Habberley. (I)
 - d. **Compliance Issues** – Any updates received on previous issues, plus discussion re Hill Farm/Mary Moors matters, including intrusive lights, hedges and tree felling, etc. (I)
6. **Progress Reports / Matters Arising from previous minutes, to inc. updates on :** (I & D)
Highways – (Items reported for discussions at County Hall by Cllr Hardiman)
To inc: **Low Habberley Farm Entrance**
Hoarstone Lane – Rock cutting issues re dead trees, and blocked sump
Drainage problems – Low Habberley
Hollies Lane – drainage solution progress
- **Bus Shelter(s) – discussion on progress**
Broadband provision in Trimpley – Shatterford area – report from Cllr. Jordan re progress.
Black Pools Project - Natural Networks report – Focus/content of Project + management
Clay Pigeon Shoot at Honeybrook
VA Sign Batteries Malfunction
Bins and gateway info sent to Cllrs.
Consideration re purchase of a) Village Gateway structures b) planters c) bins
7. **Lengthsman & Litter Collection Matters :** Approval of new contract from County Council, including new requirements, and approval of any worksheet which may be submitted. (D)
8. **Financial Reports**
 - a) **Payments** – (inc. any payment for work by Lengthsman – Awaiting worksheet) (D)
Cheque 120 HMRC – Clerk's PAYE - £75.80
 - b) **Internet Banking progress** – Report submitted by Clerk on requirements and new Mandate. Cllrs. decision required. (I & D)
 - c) **Approval of documentation for Audit inc:** End of Year Payments and Receipts, Risk Assessment, AGAR Part 2 Docs, inc: Cert of Exemption, Annual Governance statement, and Accounting Statements for 2020/21 (Chair to Sign) (I & D)
9. **Worcestershire CALC Reports and Notices – Cllr Holford to report on recent Planning Seminar** (I)
10. **County and District Council, Other Correspondence to inc:** Visit to Habberley Valley (I & D)
11. **Road Accident Record** (I)
12. **Other matters** which the Chairman, after consulting members, feels to be of an urgent nature and confirmation of, **next meeting 17th May – being the Annual Meeting of the Council.** (D)