

# KIDDERMINSTER FOREIGN PARISH COUNCIL

CHAIRMAN:

Councillor Mr. B. Phillips

*Tel: 07760450567*

CLERK TO THE COUNCIL:

Mrs E. Whitehouse

*Tel: 01562 916355*

*Mobile 07709143293*

**Councillors are summoned to attend the**

## **ANNUAL MEETING of the** **PARISH COUNCIL**

to be held in **TRIMPLEY VILLAGE HALL** on

**MONDAY 19<sup>TH</sup> MAY 2025**  
**at 7.30p.m.**

**Members of the public, police and press are welcome to join  
the meeting and raise matters with councillors  
in the public Open Forum at the start of the meeting.**

**County and District Councillors are also invited to attend.**

**Agenda attached.**

**ALL PRESENT ARE EXPECTED TO OBSERVE THE COUNCIL'S  
CODE OF CONDUCT AND TREAT EVERY PERSON WITH DUE  
RESPECT**

**Dated: 12<sup>th</sup> May 2025**

*Elsie Whitehouse*  
**Clerk to the Council**

e-mail: [clerk.kiddfor.pc@googlemail.com](mailto:clerk.kiddfor.pc@googlemail.com)

# AGENDA FOR ANNUAL MEETING of the PARISH COUNCIL – 19<sup>th</sup> May 2025

Police Matters and Public Open Forum

For Cllrs Info. Only.

## PARISH COUNCIL MEETING

- |     |   |   |
|-----|---|---|
| 1.  | Appointment of Chairman for 2025-26<br>New Chair to sign Declaration of Acceptance of Office and take presiding chair.  | (D)   |
| 2.  | Apologies for Absence and Approval of Reasons.  | (I) indicates that the item is for information; ((D) indicates that it requires a decision) |
| 3.  | <b>Declarations of Interest / Dispensations :</b> a) Register of interests: Councillors are reminded of the need to update their register of interests; b) To declare any Disclosable Pecuniary Interest in items on the agenda and their nature; c) To declare any Other Disclosable Interests in items on the agenda and their nature d) Details of any dispensations submitted or requested. Councillors who have declared a Disclosable Pecuniary Interest or any Other Disclosable Interest must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence. Note: Members general disclosed interests can be found on the District website <a href="http://www.wyreforestdc.gov.uk/the-council/councillors-committees-and-meetings/town-and-parish-councils.aspx">http://www.wyreforestdc.gov.uk/the-council/councillors-committees-and-meetings/town-and-parish-councils.aspx</a><br><b>Could councillors please ensure that their Interests Declaration lodged with the Returning Officer is up-to-date.</b> |   |
| 4.  | <b>Approval of the Minutes of the Parish Council meeting held 16<sup>th</sup> April 2025</b><br><i>Please consider for official approval, and Clerk will upload to the website.</i>   | Enc.<br>(D)   |
| 5.  | Appointment of Vice Chairman for 2025-26  | (D)   |
| 6.  | Appointment / Confirmation of PROW Warden for 2025-26   | (D)   |
| 7.  | Appointment / Confirmation of CALC Representatives (2) for 2025-26  | (D)   |
| 8.  | Appointment / Confirmation of Tree Wardens, and regular Lengthsman Liaison  | (D)   |
| 9.  | Appointment / Confirmation of Village Hall Representatives and Blount Charity Rep.  | (D)   |
| 10. | Annual Chairman's Report re 2024/25 by Cllr. B Phillips   | (I)   |
| 11. | County & District Councillors Reports –( if any)+ welcome to newly elected Ward Councillors.  | (I)   |
| 12. | Planning and Development Control.   |   |
| a.  | <b><u>New applications received for comment inc. up to date of meeting :</u></b><br><b>25/0372/CLE Certificate of lawfulness for existing use as non agricultural dwelling since 2015 (Condition 2 of KR/0225/67) at Hoarstone Lodge , Hoarstone Lane, Trimpley</b>   | (D).Cllrs. to view plans prior to meeting.  |
| b.  | <b><u>Update on previous outstanding applications</u></b><br><b>23/0538/SCR</b> Environmental Impact Assessment Screening Opinion Trimpley Reservoir, Eymore Green, Trimpley, Bewdley – <b>Pending Decision</b><br><b>24/0322/HOU</b> Reconstruct former dovecote with glazed lean-to to create annex accommodation, including link extension to main dwelling at: Hoarstone Farm Trimpley – <b>Pending Decision</b>  | (I) Status as at 12th May for Cllrs.info. only.   |
| c.  | <b><u>Compliance Issue matters and Appeals – :</u></b><br><b>i) Oak Meadow Farm (Off Honeybrook Lane) - Appeal 24/008 Lodged re Enforcement</b><br>Notice served – Decision awaited<br><b>ii) 4 Honeybrook Cottages, Bridgnorth Road, Kidderminster – Appeal Ref APP/R1845/W/25/3359910 against refusal of 24/0767 Change of use of land to form extended domestic curtilage + garage extension - Decision awaited</b><br><b>Enforcement – Enforcement – any update re Northwood Farm</b>   | (I)   |
| 13. | <b><u>Progress Reports / Matters</u> Arising from previous minutes, as required, and which may have been addressed in Ward Councillor's reports, but to include:</b> <ul style="list-style-type: none"> <li>• KFPC/District Council – July meeting – ideas.</li> <li>• Roadside Hedge – Habberley Lane, adjoining Habberley Park.</li> <li>• Bus Service over Trimpley</li> <li>• Procurement of Metal Backing Board for Noticeboards – work undertaken by Cllr. Roberts</li> <li>• Severn Trent reinstatement works.</li> </ul>  | (I & D)   |
| 14. | <b><u>Community Governance Review</u></b> – with poll results re Habberley Park Development   |   |
| 15. | <b><u>Casual Vacancy</u></b> – If no Poll is requested by 14 <sup>th</sup> May, next steps to fill vacancy.   | (I & D)   |
| 16. | <b><u>Lengthsman &amp; ROW matters</u></b><br><b>Lengthsman</b> – Confirmed Contract for 2025/26 & approval of April Invoice + copy of Insurance.<br><b>Rights of way</b> - to include comment made re <b>Creation of Several New Footpaths to the rear of Ferndale and houses in Low Habberley</b> + Seasonal Growth clearance.  | (D)<br>(I)  |
| 17. | <b><u>Financial Reports</u></b><br><b>a) Payments</b> – April Lengthsman Work - £204: Reimbursement Cllr. Holford re detachable sign – as applicable; Reimbursement Cllr. Roberts re Metal Backing Boards and Noticeboard equip - £215.82; Zurich Insurance – Annual renewal premium - £420.76 : T. Stanley – Internal Audit Fee - £75.00<br><b>+ Councillor assigned to sanction on-line.</b><br><b>b) Audit details</b> – Inc. Internal Auditor's report and notification of period for public to exercise inspection rights (Inc. Notices for display).<br><b>c) Banking</b> – Electronic banking – sign-on progress of signatories  | (D)<br>(D)<br>(I)   |
| 18. | <b><u>Worcestershire CALC Reports and Notices</u></b><br><b>a) Digital and Data Compliance</b> – quote for transition, and discussion on options.   | (I & D)   |
| 19. | <b><u>County and District Council, and Other Correspondence</u></b><br>Request to SVR to instigate precautions to avoid embankment fires.   | (I & D)   |
| 20. | <b><u>Road Accidents</u></b>  | (I)   |
| 21. | <b><u>Other matters</u></b><br>Any other business if of an urgent nature + confirmation of date of next meeting – <b>16<sup>th</sup> June 2025</b>  | (D)   |