

# KIDDERMINSTER FOREIGN PARISH COUNCIL

CHAIRMAN:

Councillor Mrs. C. Gammond

Tel: 01299 402929

CLERK TO THE COUNCIL:

Mrs E. Whitehouse

Tel: 01299 861026

**Councillors are summoned to attend VIRTUAL**

## **Meeting of the Parish Council**

**to be held using ZOOM – details as follows:**

**Join Zoom Meeting**

**<https://us04web.zoom.us/j/75840849524?pwd=eDQrUy9Eb1pBUTIH>**

**a2xFSIJQc05Edz09**

**Meeting ID: 758 4084 9524**

**Password: 9xhxDZ**

**on**

**MONDAY 18<sup>th</sup> May 2020**

**at 7.30p.m.**

**The meeting may have a time limit of 40 minutes.**

**Members of the public, police and press are welcome to follow the link and join the meeting in initial forum time.**

**County and District Councillors are also invited to follow the**

**link and join the meeting**

**Agenda overleaf**

*Elsie Whitehouse*

**Dated:** 11<sup>th</sup> May 2020

**Clerk to the Council**

e-mail: [clerk.kiddfor.pc@googlemail.com](mailto:clerk.kiddfor.pc@googlemail.com)

# AGENDA

(Note: The notation (I) indicates that the item is for information; (D) indicates that it requires a decision)

Note – meeting may be taped for accuracy.

1.
  - a) **Police Report - If present on-line**
  - b) **Public Open Forum – if members of the public present on-line.**
2. **Apologies for Absence and Approval of Reasons.**
3. **a) Declarations of Interest / Dispensations**
  - a) *Register of interests: Councillors are reminded of the need to update their register of interests*
  - b) *To declare any Disclosable Pecuniary Interest in items on the agenda and their nature*
  - c) *To declare any Other Disclosable Interests in items on the agenda and their nature*

*Councillors who have declared a Disclosable Pecuniary Interest or any Other Disclosable Interest must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence. Note: Members general disclosed interests can be found on the District Council website : <http://www.wyreforestdc.gov.uk/the-council/councillors-committees-and-meetings/town-and-parish-councils.aspx>*

*Details of any dispensations submitted or requested.*
4. **Approval of the Minutes of the Parish Council Meeting held 20<sup>th</sup> April 2020** Enc.

*Please consider for official approval, and Clerk will paste to the website.*
5. **County & District Councillors Reports – if any – if submitted or present on line.** (I)
6. **Planning and Development Control.**
  - a. **New applications received up to date of meeting, inc:**  
**20/0310 Bernlea, Meadow Road, Northwood Lane** Single storey front extension, roof extension and glazed balustrade (re submission of 19/0813/FULL) Comments sought (D)
  - b. **Update on previous applications**  
**19/0754** – Retrospective application re COU to Swimming Pool at The Guildings Eymore Lane, Trimpley – still pending decision  
**20/0080** – The Highlands, Trimpley Lane, Shatterford, replacement dwelling – still pending decision  
**20/0251/FUL** - Erection of agricultural building for use as a fodder, machinery and equipment store at Park Attwood Farm , Trimpley Lane, Shatterford – still pending decision Status for Cllrs. information
  - c. **Compliance Issues** – updates (if any) (I)
7. **Progress Reports / Matters Arising from previous minutes, as required, but to include updates on :** (I & D)
  - **STWA – Community Fund – put on hold.** (I)
  - **Site Visits by Paul Green County Engineer – Site Visit arrange for 7<sup>th</sup> July – if possible** (I)
  - **Website Accessibility Compliance – order placed with Vision ICT** (I)
8. **Bus shelter(s) - progress report** (I & D)
9. **Other Offices held by Parish Councillors** (D)

*As the Chair and Vice Chair roles have continued for a second year, are all other offices – CALC reps, PROW Warden, Lengthsman Liaison, etc. still to continue?*

*Agreement sought from all Councillors.*
10. **Lengthsman & Litter Collection Matters -** (D)

Work sheet copied. Approval by Councillors sought. Clerk had written new Risk Assessment and this had been approved by County. Already shared

Litter collection by contractors continuing as normal – with new Risk Assessment written by Clerk. Localism grant for 2020/21 received, but litter bin siting amount still under negotiation.
11. **Footpaths – P3 Agreement for 2020-2021** (I & D)

To receive report from Chairman / PROW Warden.
12. **Financial Reports / Payment of Accounts / AGAR**
  - a) **Payments** – (Bank balances already shared by e-mail to Councillors) (D)

Cheque 077 S Archer - Lengthsman work - £132.  
Cheque 078 E M Davis - Letter for Honours Board VH re C. Holford - £18.00  
Cheque 079 Worcs. CALC - 1 x Good Councillors Guide - £4.25  
Cheque 080 HMRC - Clerk's PAYE - £69.60
  - b) **AGAR Documentation** – Approval sought for documentation already shared: viz (D) docs already shared by e-mail.  
**Section 1 Annual Governance Statement 2019/20**  
**Section 2 Accounting Statements 2019/20**  
**Certificate of Exemption 2019/20**  
Following approval and signing by Chair, documents to go for Internal Audit.
13. **Worcestershire CALC Reports and Notices – if any** (I)
14. **County and District Council, Other Correspondence and updates** (I & D)
15. **Road Accident Record** (I)
16. **Other matters** which the Chairman, after consulting members, feels to be of an urgent nature (D)

Plus Arrangements for **next meeting (15<sup>th</sup> June)** virtual format if restrictions not lifted.