

**KIDDERMINSTER FOREIGN PARISH COUNCIL**  
**Minutes of the Virtual Meeting of the Parish Council**  
**held remotely using ZOOM on Monday 17<sup>th</sup> August 2020 at 7.30pm**

**Present** Councillor Mrs. C. Gammond Councillor Mr. J. Gammond  
Councillor Mr. C. Grainger Councillor Mr. B. Phillips  
Councillor Mrs. L. Green Councillor Mr. C Holford  
Councillor Mr. C Jordan *1 member of the public was present on line*  
*Mrs E Whitehouse (Clerk) Dist. Councillor J. Byng*

1. **Police Report** – some shed break-in's at Romsley and Alveley (Shropshire) were briefing discussed.

**Public Open Forum** – Nothing raised.

2. **Apologies For Absence:** None from Parish Councillors. Apologies received from C. Cllr. Hardiman.

3. **DECLARATIONS OF INTEREST:** Cllr Mrs. C. Gammond and Cllr. J. Gammond declared interests, being members of the Village Hall committee. Cllr. Grainger declared an interest in any item concerning Riddings Brook, and if bus stop providers were to be discussed. Cllr Mr. C. Jordan declared a non-pecuniary interest in planning application 19/0754.

4. **Approval of the Minutes** The minutes of the Meeting of the Parish Council Meeting held on 20<sup>th</sup> July 2020 were approved and signed.

5. **District and County Councillor Reports - inc. progress reports on other matters**  
**Items reported for attention by District & County Councillor and other matters arising.**  
**County Councillor Ian Hardiman's Report:**

***“Wyre Forest Issues***

*WCC highways work on the Churchfields site continues with the creation of the spur road off the island which will take traffic out of town.*

*Additional funding for the Hoobrook island has now been agreed as part of the budget and we should see this scheme commence this year to tackle this major congestion hotspot in Kidderminster. A design scheme has been drawn up and it is anticipated that work could commence before Christmas this year.*

***Strategic Issues County Wide***

*The County Council has continued to be heavily involved in the response to the Coronavirus pandemic working with our other statutory partners.*

*A further 5 libraries were due to open on 3<sup>rd</sup> August, relevant to this area, Droitwich and Stourport. Officers have phased in the opening of libraries to trial new ways of working i.e. social distancing measures. Bewdley Library is on track to open with the remaining libraries in September.*

*The majority of household waste sites across Worcestershire are open including the Stourport Road site. The Worcester Road site opened on 27<sup>th</sup> July but by way of an on line bookings system to manage demand. This is due to the infrastructure at this location.*

*Registrations of births and deaths are now able to be done at the offices but at 7 of the 9 offices there is an appointment system.*

*Worcestershire has a fantastic website Here2Help which is a community action response to Coronavirus. There is also a dedicated phone number 01905 768053 for those without access to the internet. **There is now a Here2Helpbusiness scheme as well.***

*Annual council took place on 16<sup>th</sup> July over Zoom when the new Chairman of the Council was elected ; he is Cllr. Bob Brookes from Droitwich.”*

6. **PLANNING AND DEVELOPMENT CONTROL:**

**a) New Planning applications: -**

**20/0567/FUL** Erection of replacement dwelling and detached garage

following the demolition of existing dwelling and outbuildings at Highlands , Trimpley Lane, Shatterford, DY12 1RF

*Comment: No objections*

**20/0580/HOU** Demolition of existing porch, infill single storey kitchen extension and pitched roof over existing two storey flat roof extension at Myndholm , Trimpley, Bewdley, DY12 1RD

*Comment: No objections*

**20/0586/TPO** Fell thirteen road trees: 6 Ash with ash dieback, 3 Oak dead or within extensive decay, 3 Birch with extensive decay, 1 Beech with decay, at Wassell Wood, Hoarstone Lane, Trimpley, Bewdley

*Comment: No objections*

**b) Update on Previous applications**

**19/0754** – Retrospective application re COU to Swimming Pool at The Guildings  
Eymore Lane, Trimpley – *still pending decision*

**20/0148/FUL-** Erection of a single storey, 3 bed replacement bungalow, following demolition of existing property Cherry Wood, Severn Meadow, Northwood Lane, Bewdley – *still pending decision.*

**20/0405/FUL** Conversion of former stable building to dwelling (Use Class C3), together with new vehicular access and closure of existing vehicular access (to pedestrian access only) At Oak Meadow Farm, Honeybrook Lane, Kidderminster – *still pending decision*

**20/0456/S73** Amendments to permission 19/0181 to allow alterations to Plot 1 at Former Park Attwood Trimpley Lane Shatterford – *still pending decision*

**20/0462/FUL** Erection of a replacement dwellinghouse, following demolition of existing Location: Park Attwood, Trimpley Lane, Shatterford – *still pending decision*

**20/0480/HOU** Proposed replacement outbuilding following demolition of existing, Trimpley House Trimpley Bewdley Worcestershire DY12 1NS (*also Listed building consent*) – still pending decision

c) **Compliance Issues/Appeal** –

New entrance gate pillars being erected at **Wassell Hill, Hoarstone Lane** – confirmed that the pillars were fully compliant with current legislation. Minute closed.

**Easter Cottage** – No further information.

7. **Progress Reports and other Outstanding Items**

- **VA Signs** – Sign in Trimpley needed repair, as even when fully charged, the radar did not seem to be operating. Cllr. C. Holford had arranged repair with the manufacturers under warranty, and would send back the relevant part. When this had been done, he would refit, and put the sign back up.

- **Highway Matters** –

Follow up of matters discussed at site meeting – 7<sup>th</sup> July:

**Bus shelters** – Clerk was awaiting further quotes from a couple of other suppliers. Clerk would chase, and also for permission from the County Council re the roadside siting discussed.

**Parking on Grass Verge near to Low Habberley Farm** – no plan had been received from the resident who had promised to send this to the Clerk. Meantime, Clerk would attempt to draw up a suitable plan, for approval by councillors, before submission of a suggested solution to the County Council. Discussions took place re local residents' concerns about overspill parking problems from the Habberley Trail.

**Roadside Flooding opposite Bite Farm Entrance** – The lengthsman had cleared the header wall on the common, and the Clerk had sent the photo of this to Paul Green at County so that they could ask their team to clear the drain under the highway, to try to prevent flooding occurring again during the coming Autumn/Winter. It was not known if this had been done.

**Cutting back of Trees near to Signage/Junctions** – Lengthsman had not attended to this as yet. Clerk/Cllr Phillips to chase for him to undertake this work.

**Hoarstone Lane – Rock Cutting issues** - the second diseased tree had been felled, but the timber and brash had been thrown in to the sump which we required to be cleaned out. The first diseased tree (already fallen) had not been cut back at all, and the dead ivy was still encroaching into the highway. Clerk to follow up again. However, the SLOW sign had been repainted

**Crundalls Lane – Rotted posts on roadside bend barrier above Riddings brook (Hub Ref 820649)**

Work had commenced to replace the posts and barrier.

**Flooding of Lightmarsh Lane – Drainage design (Hub Ref 8439420) -**

The drain had been marked – presumably for jetting.

- **Telephone Kiosk** – The matter was left for Cllr. Byng to talk again with residents. Clerk advised that the Parish Council did not own any of the defibrillators in the parish, but had contributed towards the initial cost for various groups/bodies in the parish.

- **Dog Foul Bin – Low Habberley** – Now repaired.

- **Severn Trent Community Fund Project (Grant)** - Clerk advised that she had now received written permission from the owner of the Common to undertake the work at the Black Pools, and she had completed the application, and had submitted it in the amount of £3500. She had been advised that the application had passed the criteria set, and was being put forward to STWA's panel for final decision when they met in September.

- **Lapel Badges / Corporate identification** - Clerk advised that she had had problems in finding a supplier who would make bespoke badges for a small number (quotes of 50-100 min.) Some councillors doubted if these were to be worn on site visits, then a printed hi-viz tabard would perhaps be more visible to anyone in the vicinity of the meeting. Meantime, Clerk to do more investigation into possible suppliers and present report to Councillors with prices for a decision.

- **Severn Trent Reservoir Site matters**

Clerk advised that she had no further update on the matters since the last month's minutes, but would follow up again before the September meeting. Meantime the matter of misdirected traffic due to the positioning of the brown tourist sign at the end of Halls Farm Lane was discussed. Clerk had contacted Severn Trent, who stated that it was a County Council matter. She had also contacted the County Council to ask them to consider re-siting the sign. Various options concerning the sign were discussed. (Cllr. C Holford took no part in these discussions). Matter held in abeyance until next month to await response from the County Council.

Cllr. C Jordan advised that an arrangement had been negotiated with Severn Trent, separate from any negotiations that the Parish Council may have with Severn Trent, for the charity workers for the Emily Jordan Trust to do a regular litter pick of the reservoir site.

8. **Seat by Old Marsh** – it had been noted during the recent successful cake sale, held by the Marsh area, that the seat (in private ownership) was in a bad state of repair. It was decided to try to find possible contacts for the owners (family) of the (commemorative) bench, to see if it could be repaired or replaced.

9. **Lengthsman, Footpath work & Litter collection & Footpath Clearance.**

Cllr. Phillips said that he had seen little of the Lengthsman during recent days. However Clerk had contacted Messrs. Archer, and asked them to collect and clear litter from Eymore Wood Car Park in particular, and to tidy up after the untidy cutting left by the County Council contractor. Archers had been out on the day of this meeting and undertaken both of these tasks.

Messrs. Archer and the Clerk to ensure that work logged for the clearance of the branches etc left by the contractor was not to come out of this year's Lengthsman's budget.

Meantime, it was noted that the litter bins in the Eymore Car Park were being abused by a local person, who persisted in depositing builder's rubble in them, making the bags rip, and making it difficult to empty. As the man was never seen by anyone doing this, it was difficult to approach him to ask that this stops.

Meantime, the County Council had stated that they would arrange training for Messrs. Archer, since it had now expired, but they were only able to offer training for one person, and Clerk would nominate Sam Archer for this.

10. **Financial Reports –**

a) **Payments** – (all agreed, and would be signed remotely).

Cheque 094 – S. Archer – Lengthsman Work - £60.00

Cheque 095 – HMRC – Clerk's PAYE - £74.00

b) **Banking Problems** – despite having passed successfully through security on telephone banking on two occasions, the Clerk was denied access by Barclays to manage the Bank Accounts. Alterations were needed to two standing orders – the Standing Order for Room Hire, and the Clerk's Salary increment recently agreed. The Clerk had made such amendments without problem over the past 14 years, and indeed the Bank Mandate currently in place and signed by signatories gave permission to the Clerk to administer the three bank accounts. However, because the Clerk by choice was not a signatory, she was now denied the right to do this. She had written a letter to Barclays explaining this, and they had responded by crediting the current account with £50, but still not allowing the Clerk administrative rights. The Clerk had therefore written a further letter for two signatories to sign to alter the standing orders. Clerk would also make investigations into moving towards on-line banking, which would be more in keeping with current trends, and she had sought advice from CALC who recommended that this should be the way forward, with Councillors approving payments, and amendments, on-line, instead of cheques.

11. **Worcestershire CALC Reports & County and District & other Correspondence** – None.

12. **Road Accidents** – None. Details of the accident last month were briefly discussed where a van had hit the rock cutting, and damaged their wheel.

13. **Other Matters**

**Flytipping** – It was noted that there had been a successful prosecution arising from a fly-tipping incident from Eymore Lane. The prosecution was to the originator of the rubbish which may not necessarily have been the person who actually tipped the rubbish. It was noted that rubbish clearance companies must be registered with the Environment Agency who issue the licences. If in doubt, householders can check on line with the Environment Agency to see if the company has a licence. Clerk would put an item in the Newsletter promoting the District Council's SCRAP initiative :

**S - Suspect** ALL waste carriers

**C - Check** with the Environment Agency on 03708 506 506 that they are licensed to take away your rubbish.

**R - Refuse** unexpected offers to have your waste taken away

**A - Ask** what will happen to your waste

**P - Paperwork** do they have the correct Waste Carrier Licence? Make sure you get a full receipt.

Comment was made that there did not seem to be sufficient publicity for this campaign from Wyre Forest, and the newsletter may help in getting the message across to householders that *they* are the one's held responsible if their rubbish is not disposed of properly, or if it is found fly-tipped.

14. **Date of Next Meeting** – confirmed as **21<sup>st</sup> September at 7.30p.m**

It was uncertain if this would have to be held remotely again, or whether it could be a normal meeting in the Village Hall. Clerk to take appropriate steps at date of the agenda in respect of government guidelines re Covid-19 social-distancing. Clerk also to check that the meeting would be quorate, as it was noted that apologies would be tendered from Cllrs. Mrs. L. Green, Mr. B Phillips, and Mr. C Jordan.

**Meeting closed at 9.15p.m.**

*Chairman :*