

KIDDERMINSTER FOREIGN PARISH COUNCIL
Minutes of the Virtual Meeting of the Parish Council

held remotely using ZOOM on Monday 21st September 2020 at 7.30pm

Present	Councillor Mrs. C. Gammond	Councillor Mr. J. Gammond
	Councillor Mr. C. Grainger	Councillor Mr. C. Holford
	Councillor Mr. C. Jordan	3 members of the public were present on line
	Mrs E Whitehouse (Clerk)	County Councillor I Hardiman
		Dist. Councillor P Harrison

1. **Police Report** – Various suspicious vehicles had been reported on *trimpleywatch*, a car parked up outside the church for a week or so, and also some strange occurrences near to residences in Arley.
Public Open Forum – A discussion took place with a member of the public who was concerned about the **speed of traffic through Low Habberley village**. He felt that cars were flouting the 30mph speed limit, despite the measures installed by the parish council, viz – the VA sign, and also the wheelie bin stickers. Cllr. Hardiman stated that the first measure would be to get speed velocity wires put down in the village to give some accurate record of speeds, and then discuss measures when this data was to hand. He felt that as the wires were currently down in the Habberley Road area, then it would be an easy matter to transfer these next to Low Habberley, and would request this to be done at County Hall.
Speeds in local lanes were discussed in general, including the speed of traffic down Eymore Lane after the 30mph limit stopped.

2. **Apologies For Absence:** Apologies received from Cllrs. Mrs. L Green and B. Phillips, and District Councillor J. Byng
3. **DECLARATIONS OF INTEREST:** Cllr Mrs. C. Gammond and Cllr. J. Gammond declared interests, being members of the Village Hall committee. Cllr. Grainger declared an interest in any item concerning Riddings Brook, and if bus stop providers were to be discussed. Cllr Mr. C. Jordan declared a non-pecuniary interest in planning application 19/0754.
4. **Approval of the Minutes** The minutes of the Meeting of the Parish Council Meeting held on 17th August 2020 were approved and signed.
5. **District and County Councillor Reports -**
Items reported for attention by District & County Councillor and other matters arising.
District Councillors – no report.
County Councillor Ian Hardiman’s Report:
“Strategic Issues County Wide:
The County Council has now completed the changes to its management structure with the Directors and Assistant Directors in place, in particular the new Director for Adult Social Care- now the Director of People, Paula Furnival in place and a new Assistant Director Legal and Governance Abraham Exekiel in place (replacing Simon Mallinson who retired in February).”
Also discussed with Cllr. Hardiman was the use of Grey Green Lane recently following road works in the Catchems End area, and the resultant high volume of traffic using Grey Green, causing traffic gridlock problems.
6. **PLANNING AND DEVELOPMENT CONTROL:**
 - a) **New Planning applications: -**
20/0685/FUL - Proposed Replacement Caravan under Permitted Development with Caravan base and associated earthworks at Hill Farm, Sunset View , Northwood Lane, Bewdley, DY12 1AT
Comment: “We note that this application is entitled “under Permitted Development”. If this is the case, and it is indeed a bona fide replacement, we would offer no objections.”
20/0737/HOU Proposed Porch to Front Location: Abbots Lea , Hoarstone Lane, Trimpley, Bewdley,
Comment : “No objections”.
 - b) **Update on Previous applications**
19/0754 – Retrospective application re COU to Swimming Pool at The Guildings
Eymore Lane, Trimpley – *still pending decision*
20/0405/FUL Conversion of former stable building to dwelling (Use Class C3), together with new vehicular access and closure of existing vehicular access (to pedestrian access only) At Oak Meadow Farm, Honeybrook Lane, Kidderminster – *still pending decision*
20/0456/S73 Amendments to permission 19/0181 to allow alterations to Plot 1 at Former Park Attwood Trimpley Lane Shatterford – *Approved*
20/0462/FUL Proposal: Erection of a replacement dwellinghouse, following demolition of existing Location: Park Attwood, Trimpley Lane, Shatterford – *Approved*
20/0480/HOU | Proposed replacement outbuilding following demolition of existing | Trimpley House Trimpley Bewdley Worcestershire DY12 1NS – *Approved*
20/0567/FUL Erection of replacement dwelling and detached garage following demolition of existing dwelling and outbuildings at Highlands, Trimpley Lane, Shatterford – *still pending*
20/0580/HOU – Demolition of existing porch, infill single storey kitchen extension and pitched roof over existing two storey flat roof extension at Myndholm, Trimpley – *still pending*
20/0586 – Fell 13 road trees at Wassell Wood, Hoarstone Lane, Trimpley – *Approved*
 - c) **Compliance Issues/Appeal –**
Easter Cottage – Nothing further to report.

7. Progress Reports and other Outstanding Items

- **VA Signs** – Cllr. Holford advised that although he had taken down the sign, and fully recharged the batteries, it appeared the sign across the common at Trimpley had ceased working again, and it feared it may be a problem with the batteries. He would investigate.

- **Highway Matters –**

Parking on Grass Verge near to Low Habberley Farm – Clerk had drawn up a rough sketch map, and it was decided to put forward to the County Council the suggestion that they plant gorse bushes (which were low growing, attractive, and required little maintenance) in the areas either side of the entrance to the Farm lane.

Roadside Flooding opposite Bite Farm Entrance – This had been reported to the County Council as cleared, and they had advised that they had added it to their programme for jetting. It was therefore assumed to be clear and free running, but only the winter weather would prove this to be the case. Minute closed.

Hoarstone Lane – Rock Cutting issues - Clerk had reported that the second diseased tree had been felled, and the wood thrown in to the drainage sump. Cllr. Hardiman advised that he and Paul Green (highways) would take a look at this again, along with the “Unsuitable for HGVs” sign at the bottom of Hoarstone Lane, which was not easily spotted in time, due to the number of lorries using the lane, and getting into difficulties.

Crundalls Lane – Rotted posts on roadside bend barrier above Riddings brook (Hub Ref 820649) – Clerk had been verbally advised that this had been completed, but had not received notification from the Hub.

Flooding of Lightmarsh Lane – Drainage design (Hub Ref 843942) - It was understood that the drain in Lightmarsh Lane had been jetted, but there had been no agreement/confirmation that a new design of drain would be installed. Matter closed for the time being.

- **Bus shelters** – Clerk had supplied each Parish Councillor with a resume sheet of all quotations received. She was asked to get a more formal quotation from Shropshire Garden Buildings using C24 wood, to include a detailed plan or photo. Paul Green (C. Council) was yet to come back on sites for the two new locations, along with any proposal/quote he may be able to provide for the structure(s).

- **Telephone Kiosk** – A resident in Northwood Lane came to talk to the Councillors, and was invited to do so by the Chair. She explained that residents were anxious to convert the kiosk to house a defibrillator, and that she had been quoted £700 for supply by the British Heart Foundation. Councillors agreed that they would be prepared to consider making a donation towards the cost should this go ahead, at a similar level to the donations made to other defibrillator provision in the parish. However, ownership and upkeep of the fabric of the kiosk would not be undertaken by the Parish Council, nor would the Parish be responsible for insurance and maintenance of the machine. It was noted that a machine had recently been stolen from the kiosk at Shatterford. The resident would go back to residents, in liaison with Dist. Cllr. J. Byng to pool ideas and put forward a full proposal.

- **Severn Trent Community Fund Project (Grant)** - Clerk advised that she had received the decision from the panel deciding the Community Fund and the application to undertake the work at the Black Pools had been declined, stating “*Our Customer Panel felt that the application showed some great benefits the project could bring. However, they felt that the project showed less wide-reaching community impact compared to other applications that we received, and unfortunately that is why they decided not to approve it for funding.*”

- **Lapel Badges / Corporate identification** - Clerk had received a quotation for Lapel Badges, and provided councillors with details. However, it was felt that the badges would be too small for instant identification, and that it would be better (by a majority vote) to purchase sleeveless tabard type hi-viz jackets printed with the Parish Council logo and large lettering. A quantity could be purchased so that use could also be for litter pick events. Clerk to get a quote for the next meeting.

- **Severn Trent Reservoir Site matters** – following the site meeting held the following progress (in red) had been advised by Severn Trent:

“- *Litter - Monitor the levels of normal litter to see about where standard bins could go – in the short term Severn Trent will maintain regular patrols with ranger team and then look to standardise these Other than on exceptionally busy days the litter has been within a tolerant level for us. The issues around the ‘beach’ would never be resolved no matter how many bins were put in down and around the area as such we’re not going to be installing bins around site.*

- *Contractor quote to get a large bin on to site where waste can be put to save transporting to other sites bin quoted and delivered to site as far as I’m aware as its been serviced, I haven’t been to site personally but this s what our contractors have told us.*

- *Set up a partnership to get regular litter picks organised service level agreed with the Emily Jordan Foundation and hopefully they’ll be due to start this week with a regular litter pick.*

- *Swimming - No Swimming signs to cover paddling etc*

Standard signs to be installed by contractors warning against swimming in river – exact style and design tbc This has been done in 4 locations

- *‘tombstone’ signage which is much clearer to be updated around site – each one with a grid reference or a ‘what three words’ location tag on. The signage has been looked at and is part of the cross site update to our signage and branding, exact delivery date unsure*

- *Visitor Journey - Increase awareness of what trails are available on site As above*

- *Review of warning about back cast and anglers As above*

- *Review of signs at start of visit from car park. Do these make it quite clear that there are NO TOILET facilities on site. As above*

- *Sev Trent to review site risk assessment. Site risk assessment reviewed and update to take into account access to river from our property*

- *new Wind socks from WTW (we believe that one is now on site) as you said this has been done*

- what sort of imagining can WTW see from CCTV? Is this completely adequate?? *The imaging is not appropriate for use of identifying known users who are trespassing*
- Dog wardens and environmental health on to site? What arrangements have been made? *Contact has been made and meeting taken place on site with local warden team. Wardens have put up signage in order to help them tackle anti-social behaviour, unsure as to whether they've been to site. Looking further ahead will be engaging with them about long term approach to site*
- Combination padlocks and chains for gates - implemented? *Kaba keys and chains installed on gates which anglers can use*
- Review of how to better direct walkers - suggestion of colour coded trails?? *Part of the cross sites signage and branding scheme as mentioned above."*

It was noted that the Emily Jordan Charity workers had arranged a contract with Severn Trent to do periodic litter picks around the site.

- **Seat by Old Marsh** – Cllr Holford had contacted the family who had originally provided the commemorative seat, and they had kindly replaced this. Minute closed.

8. **Village Hall Covid-19 requirements** – Clerk had received notification, as a regular hirer of the hall, of the new Risk Assessment and agreement re hire of the room considering the Coronavirus pandemic. It required hirers to clean (both before and after hire) all surfaces, handles, light switches, toilets, etc. As no-one was inclined to accept this responsibility for cleaning, it was agreed to continue Parish Council meetings remotely using Zoom.

9. **Lengthsman, Footpath work & Litter collection & Footpath Clearance.**

Clerk had invoiced the County Council separately for the clearance of the branches etc left by the contractor. She had made it clear that the amount should not be taken from the Lengthsman's contracted budget. Training for Messrs. Archer had now expired, and the Clerk had requested the County Council to arrange this. However, as they were only able to offer training for one person, the Clerk had nominated Sam Archer for this and in conjunction with Upper Arley parish, it had been agreed that they nominate Tom Archer.

10. **Financial Reports –**

- a) **Payments** – (all agreed, and would be signed remotely).

Cheque 096 – S. Archer – Work clearing untidy cut by CC Contractor - £120.00

Cheque 097 – HMRC – Clerk's PAYE - £75.80

Cheque 098 – S. Archer – Lengthsman's Work - £60

- b) **NALC New nationally agreed levels for Clerks' Salaries** – Agreed for Clerk to apply to the new SCP nationally agreed for her salary point. This would entail a further amendment to the Standing Order.

- c) **Banking** – No instructions received from Bank re internet banking. Clerk to make enquiries.

11. **Worcestershire CALC Reports & County and District & other Correspondence –**

Clerk was requested to make application for grant assistance for Hi-viz tabards and other litter picking items from the Community Grant fund at the District Council and possibly a day's digger work to improve the pools on the common.

12. **Road Accidents** – None

13. **Other Matters**

Arley Estate Car Park, Eymore Lane – Cllr. Jordan advised that a tree (poplar?) had recently fallen across the road, blocking passage. The tree was rotten on the inside. It had been man-handled to the verge. However, the tree adjacent to it was also showing signs of the same diseased condition. Also, with regard to the newly installed gate posts, one had been hit by a vehicle, and was now leaning at an angle. Clerk would report these matters to Arley Estate for investigation/rectification. It was also noted that a number of dead/diseased larch trees were also apparent near to the car park area in the wood. Also, it was also noted that a number of camper vans were now using the car park as a convenient overnight stop, and was advertised as such on the internet.

14. **Date of Next Meeting –** confirmed as **19th October at 7.30p.m**
Meeting closed at 9.35p.m.

Chairman :