

# KIDDERMINSTER FOREIGN PARISH COUNCIL

## Minutes of the Parish Council Meeting

held on Monday 21<sup>st</sup> January 2019 at 7.30pm at Trimpley Village Hall

<b>Present</b>	Councillor B. Phillips	Councillor Mrs. C. Gammond
	Councillor C. Jordan	Councillor Mr. C. Grainger
	Councillor Mrs. L. Green	Dist. Councillor P. Harrison
	Councillor Mr. J. Gammond	4 members of the public present
	Mrs E Whitehouse (Clerk)	PC Steve Thomas

### 1. **Police Report**

December – 11 reported incidents but only two were actual crimes. Plant Hire equipment stolen locally – linked to ATM crimes. However, this parish remains one of the lowest crime zones. Incident at Hoarstone stables on Saturday night 19<sup>th</sup> January, gates and fencing damaged, but nothing stolen. It was noted that there appeared to be a high incidence of snooping locally – which may be preparation for burglaries.

**CCTV:** Clerk tabled an e-mail of advice from the police, along with a code of practice giving the 12 principles to be applied when installation of CCTV is being considered. PC Steve Thomas discussed various possibilities with Councillors, and Clerk read out an e-mail from Dist. Cllr. Becky Vale about deployment of district council-owned CCTV Cameras.

PC Steve Thomas advised that there were strict regulations for capturing information on public spaces, but Councillors discussed the possibility of positioning cameras in the car parks at the bottom of Eymore Lane – which were not public spaces, being owned by Arley Estate and Severn Trent Water. It may be a possibility that trail cameras could be installed, with the landowners' permission, to try to capture illegal and almost daily fly-tipping occurrences.

#### **Accidents**

Cllr. Green asked about recording of road traffic accidents, and PC Thomas advised that only accidents where there was personal injury are logged by the police.

#### **Cameras**

A member of the public asked about personal traffic cameras, dash cams, etc. These are perfectly legal for individual members of the public to have on their person, or vehicle, but problems may occur if footage is shared publicly.

#### **Public Open Forum**

No matters raised.

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2. **Apologies For Absence:** Apologies received and approved from Cllr G. Yarranton

3. **DECLARATIONS OF INTEREST:** Cllr. Mrs. Gammond and Cllr. J. Gammond declared interests, being members of the Village Hall committee. Cllr. Phillips declared a pecuniary interest in respect of the Churchyard grant. Cllr. Grainger declared an interest in any item concerning Riddings Brook.

**Councillors Declared Interests** – Clerk gave each Councillor a copy of the DPI Form she held for their individual interests, as shared with the Monitoring Officer at the District Council.

She asked that Councillors please check these are up to date and accurate, and if there are problems to get in touch with Caroline Newlands at the District Council – details of which she had e-mailed to each councillor. Any DPI Forms completed should be sent to Caroline Newlands, but also a copy should go to the Clerk to keep the Register of interests held at the Parish up-to-date.

4. **Approval of the Minutes** The minutes of the Parish Council meeting held on 10<sup>th</sup> December 2018 were approved and signed.

5. **District and County Councillor Reports - inc. progress reports on other matters**

**Items reported for attention by District & County Councillor and other matters arising.**

**District Cllr. Becky Vale )** ..... No report submitted.

**County Cllr. Hardiman )** ..... No report submitted.

**District Cllr. Paul Harrison – Report as follows.**

#### **Crocky Trail**

Cllr Harrison commenced his report stating that the application for development at the Golf Club site had been withdrawn.

Clerk read out an e-mail she had sent to the Planning officer today, asking for action to be taken to ascertain the intention of the applicant now the application has been withdrawn. She had requested that the Planning and Enforcement officers check the site now that there is no current application for structures which may be in place which require planning permission. If no further application was forthcoming, then the Clerk had asked for enforcement action to be taken to have these removed. Cllr. Harrison stated that procedure would need to be followed in respect of this – but that care would be taken with regard to time limitations.

**Low Habberley - land outlined for Housing.** Cllr Harrison had little further information about this as the Local Plan Review responses were still being considered, but Cllr. Green stated that there had been sightings of people with theodolites at the site. Cllr. Grainger stated that he would make enquiries with the current tenant to ascertain if there had been notification of termination of tenancy for the farming of this piece of land, as it was known that the Thos. White Charity had sent in the suggestion that their land may be considered for housing development.

**Council Tax 2019-2020** - Dist Cllr. Harrison advised that the District Council were likely to increase their portion of next year's Council Tax by 2.34% and Worcestershire County Council would most likely be increasing their portion by 3.99% - with budgeting for adult social care being taken into consideration as an extra levy. It was understood that the District Council were also budgeting to cover the cost of employing an extra Enforcement Officer.

7. **PLANNING AND DEVELOPMENT CONTROL:**

a) **Previous planning applications**

**18/0661** - THE STABLE, LOW HABBERLEY FARM, LOW HABBERLEY, KIDDERMINSTER, DY115RE - Alterations to ground floor WC involving removal of stud partition wall and removal of stud partition wall between lobby and kitchen - **Approved**

**18/0685** - UPPER BIRCH FARM SHATTERFORD BEWDLEY DY12 1TR Proposed single storey extension – **Approved**

**18/0520** – FORMER HABBERLEY GOLF CLUB SITE – Family Adventure trail comprising changes to the site access, creation of additional parking areas, provision of a new toilet block, replacement structures and ancillary development – **Withdrawn**

(see reference to this made in discussions under report from Dist. Cllr. Harrison.)

b) **Compliance Issues /Appeals.**

**Easter Cottage** – An enforcement notice had been issued, which the householder was going to appeal against. No date had yet been set for the appeal.

8. **Progress Reports and other Outstanding Items**

- **CCTV** - Cllr. Jordan re-iterated that a covert wildlife(trail) camera would be the most suitable solution to the question. Cllr. Grainger stated that he felt that we should continue to ask the District Council to deploy their cameras in our parish on a more regular basis.
- **Defibrillator** – Clerk had taken delivery of the case, the pads and recharge unit and passed these on to Cllr J Gammond. She had also sent a letter of thanks to Mr. Hudson as requested.
- **Trees to rear of Houses, Low Habberley** – work had now been done. Cllr Green felt that perhaps more height could have been taken from some of the trees, and it remained to be seen if there is further damage from debris in future storms.
- **Mount Pool – Sump – and Black pools.** Contact had been made with Messrs. Norgrove. concerning possible digger work being required. However, it was necessary first to check at the Black pools to see if the connecting pipe was broken or just blocked, and needing rodding. It was reported that there had been flytipping of some tyres and broken glass at the Black pools, and Councillor Grainger advised that he may be able to remove this shortly.
- **Parish Noticeboards** – Clerk had received information from Definitive Furniture as to the recommended preservative, and suggested to the Lengthsman that these and various benches are given a treatment this summer. Cllr. Grainger had been given the details of the recommended preservative for the noticeboards, and would make enquiries as to the best place to purchase this. **Seats** – it was felt that the seats owned by the Parish Council would also require cleaning, sanding down and treated, but perhaps with a different brand of preservative.
- **Grit Bins and Refills** – Clerk had reported the bin at Low Habberley, but the County Council had inspected, and considered the bin still functional, and would therefore not be replacing it.
- **Metal Grid Cover** – Near to Black Pools – had been replaced.

9. **Lengthsman, Footpath work & Litter collection – :**

No worksheets submitted from the Lengthsman.

Clerk advised that the County Council had been tardy in reimbursing three invoices for Lengthsman's work relating to November, and December, and owed the Parish over £1000. She had been chasing these.

In answer to a general query to all parishes, she had supplied the County Council details of the LANTRA qualification held by the lengthsman (awarded by the County Council), and the expiry date. There should therefore be no impediment to processing of the invoices submitted.

10. **Financial Reports –.**

a) **Payments –**

Chq No. 1013 – HMRC – Clerk's PAYE - £67.60

b) **Precept for 2019/20** – Clerk had provided each councillor with model precept outcomes, along with a budget sheet, reconciled current bank balances, and notes to help guide and inform on setting the precept for the coming year. She also advised that Cllr. Yarranton had advised increasing the precept this year, as no increase had taken place last year.

**It was resolved** to set the precept at £9787.47 – which was exactly the same monetary amount as the current financial year, but because of a reduced tax base, would be shown as a 0.5% increase shown on Council Tax bills for the parish rate.

11. **County and District and other Correspondence** - Details given of:  
**Parish Chairmen’s Meeting** – Wednesday 13<sup>th</sup> February 2019 – Finepoint Way – 6.30p.m.
12. **Newsletters** – distributed.
13. **CALC Matters** – Details given of:  
**Election Process Seminar** – Wednesday 13<sup>th</sup> February at County Hall – 6.30p.m.  
Clerk had also drawn members’ attention to the “**Points of Light**” publication by NALC, which she had shared with Councillors, showcasing some projects undertaken by towns and parishes.
14. **Road Accidents**  
Thursday 17<sup>th</sup> January – midday – collision on A442 at Wolverley Lane junction. Black Transit Van (exiting and turning towards Bridgnorth) in collision with car heading towards Kidderminster along the main A442 road.  
13<sup>th</sup> January – Cyclist came off their bike on the corner by Bramley Cottage in Low Habberley, cyclist sustaining nasty injuries. The road surface was suspected as being a contributory factor.
15. **Other Matters**  
None.
16. **Date of Next Meeting** – confirmed as 18th February 2019 at 7.30p.m  
Clerk advised that she would not be available from 24<sup>th</sup> January to 8<sup>th</sup> February 2019.  
Meeting closed at 9 p.m.

**Chairman :**