

# KIDDERMINSTER FOREIGN PARISH COUNCIL

## Minutes of the Parish Council Meeting

held on Monday 18<sup>th</sup> March 2019 at 7.30pm at Trimpley Village Hall

**Present** Councillor B. Phillips  
Councillor Mr. J. Gammond  
Dist. Councillor P. Harrison  
Mrs E Whitehouse (Clerk)  
Councillor Mrs. C. Gammond  
Councillor Mr. C. Grainger  
Councillor Mr. G. Yarranton  
3 members of the public present

1. **Police Report**

Police were not in attendance, and no report was tabled. However, Clerk read out a letter from the District Council concerning changes to PACT, where attendance at previous meetings had been sporadic, and it had been decided to hold meetings more to meet demand, rather than to a set schedule. This was felt by police to be a better use of police resources and time.

**Public Open Forum** - No matters raised.

2. **Apologies For Absence:** Apologies received from Cllrs. Mrs. L. Green and Mr. C. Jordan

3. **DECLARATIONS OF INTEREST:** Cllr. Mrs. Gammond and Cllr. J. Gammond declared interests, being members of the Village Hall committee. Cllr. Phillips declared a pecuniary interest in respect of the Churchyard grant. Cllr. Grainger declared an interest in any item concerning Riddings Brook, and also a personal pecuniary interest in planning application 19/0086.

4. **Approval of the Minutes** The minutes of the Parish Council meeting held on 18<sup>th</sup> February 2019 were approved and signed.

5. **District and County Councillor Reports - inc. progress reports on other matters**

**Items reported for attention by District & County Councillor and other matters arising.**

**District Cllr. Becky Vale )** ..... No report submitted.

**District Cllr. Paul Harrison)** ..... Nothing to report

**County Cllr. Hardiman )** ..... Clerk advised she had received £700 from Cllr. Hardiman's Divisional Funding to go towards the cost of CCTV cameras, and preservative work on noticeboards and benches. Clerk was asked to record a vote of thanks to Cllr. Hardiman.

Cllr. Yarranton asked if the Clerk could contact Cllr. Hardiman to ask the County Council to consider creating additional passing places along Northwood Lane. Residents had again recently been considerably inconvenience when the lane was shut by the fire service who were dealing with what had been a "controlled" embankment firing, which had got out of hand.

6. **PLANNING AND DEVELOPMENT CONTROL:**

a) **Previous planning applications** –

**19/0086 GREY GREEN BUNGALOW CRUNDALLS LANE BEWDLEY DY121NA**

Awaiting Decision

b) **New Planning applications: - None**

c) **Compliance Issues /Appeals**

**Easter Cottage** – Clerk had chased up and been advised that no date had yet been received from the Planning Inspectorate at Bristol for the appeal against the enforcement notice.

7. **Progress Reports and other Outstanding Items**

- **CCTV** - As reported above, Cllr Hardiman had arranged for £500 from his divisional funding to be made available for purchase of suitable equipment. Clerk had also received permission from Arley Estate for the Parish Council to erect cameras in their carpark off Eymore Lane. She had also managed to have an agenda item inserted on the Parish Forum meeting of 21<sup>st</sup> March about the operation of CCTV by Parish Councils. It was suggested that representatives attending the meeting say how disappointed they are that more use and success had not been made of WFDC owned CCTV Cameras.

- **Defibrillators** - now all in place. Training session arranged for 4<sup>th</sup> April.

- **Mount Pool – Sump – and Black pools.** It was understood that the track between the black pools was to have a barrier put across it by the owner to prevent vehicular access. Comment was made that consideration should also be given to the track on the other side of the road, as this too could be a problem site for flytipping in the future.

- **VA Signs** – Clerk had obtained quotes for VA Signs – either solar powered or windpowered. She explained the differences – as had been explained to her from the manufacturer/supplier. She had also put in a grant application form (having been encouraged by the local policing team to do so) for funding towards the purchase of two signs (Amount requested £5000) but the total project would require a financial input from the Parish of around £1000. The application deadline was 19<sup>th</sup> March, and so the Clerk had already submitted the application. Comment was made that perhaps consideration should be given to a more expensive type of sign, which showed the reg number of any speeding vehicle.

- **Benches and Noticeboards restoration work** - As already reported, Cllr. Hardiman had arranged for £200 of his divisional funding to be made available for this work.
  - **Broadband and Fibre Availability and Speeds**  
Cabinet at the top of Hoarstone Lane had now gone live, and so households at that end of Trimpley could theoretically get fibre, and hence better speeds.
8. **Volunteer Litter Pick – Sat 23<sup>rd</sup> March** – Clerk had requested a supply of black bags, and litter grabbers (on loan) from the District Council but had not yet had a response. The bag supply would boost those required by Messrs. Archers for the litter contract. Routes for the pick had been suggested, and Clerk was also to ask the lengthsman for the loan of road warning signs. Arrangements for refreshments were also discussed.
9. **Lengthsman, Footpath work & Litter collection** – :  
Worksheet had not yet been submitted but Clerk had spoken with the Lengthsman and a sheet would be forthcoming shortly for 25 hours covering the final amount of the grant.  
**Contract for 2019/20** – Clerk had received the contract from the County Council for the same amount as 18/19, which she had completed, ready to submit. It was agreed that this should be submitted. She had also drawn up the contract for the Parish Council with the Lengthsman, and would be asking him to sign this, and return with a copy of his insurance certificate to cover operations.
10. **Financial Reports** –  
a) **Payments** –  
Chq No. 1018 – Trimpley Village Hall – re Siting of Litter Bin for 2019/20 - £270  
Chq No. 1019 – Trimpley Village Hall – Hire of Room (Oct 18 – March 19) - £80  
Chq No. 1020 – Vision ICT – Hosting and support of Website Annual Fee - £150  
Chq No. 1021 - HMRC – Clerk’s PAYE - £67.60  
Chq No. 1022 – Lengthsman - £275  
b) **Internal Audit**  
Clerk had received confirmation from Mr. T. Stanley that he would be happy to continue as internal auditor for the Parish Council.  
c) **Asset Register** – Clerk had supplied each Councillor with a copy of this, but it would be likely to change with purchase of electronic equipment shortly. This would need late alteration to include extra items on the insurance. Councillors commented that there should really be 7 benches on the Assets.  
d) **Financial Regulations** - Clerk had revised these, and gave a copy to each councillor to check with the aim of verifying this at the next meeting.
11. **Items for Newsletter** - Councillors gave several ideas to the Clerk for content items.
12. **County and District and other Correspondence** - None.
13. **CALC Matters** – Details given of:  
**Election Information** - Clerk had sent a link to all councillors to download nomination forms which need to be completed, and returned, by hand, to Wyre Forest between 22<sup>nd</sup> March and 4p.m. on 3<sup>rd</sup> April. Clerk would also need Cllrs to post election notices when she received them. She was conscious of the fact that there may be a new council from May, and wished to ensure that all documentation was in place for councillors, new or existing, taking office in May. To this end, she had revised the **Code of Conduct** document, and gave each councillor a copy for ratification and confirmation at the next meeting. She was also attending a course at Worcs. CALC Malvern on Wed 27<sup>th</sup> March to ensure that all procedures were clear and documentation complete. She would also be revising the Parish Council’s Standing orders. She gave councillors a copy of the old Standing orders from 2006, but these needed considerable revision.
14. **Road Accidents** None.
15. **Other Matters**  
**Tidying around pools** – Cllr. Chris Grainger had undertaken some clearance particularly around the pools and marsh area, and a vote of thanks was recorded. Thanks were also recorded for Mr. R. Green – who had apparently cleared the marsh of parrot weed – since it did not appear to be regrowing. Thanks were also due to Mr. Halford Bishop who was to remove some flytipped tyres from the black pools area.
16. **Date of Next Meeting** – confirmed as **15th April 2019 at 7.30p.m**  
being the Annual Parish Assembly. Clerk advised that one agenda item would be the Clare Witnell Blount Charity, where Mrs. S. Merritt-Collins had advised that appointments of further trustees and a clerk was being sought  
Meeting closed at 8.55p.m.

**Chairman :**