

KIDDERMINSTER FOREIGN PARISH COUNCIL
Minutes of the Virtual Meeting of the Parish Council
held remotely using ZOOM on Monday 18th May 2020 at 7.30pm

Present Councillor Mrs. C. Gammond Councillor Mr. J. Gammond
Councillor Mr. C. Grainger Councillor Mr. B. Phillips
Councillor Mrs. L. Green Councillor Mr. G. Yarranton C. Holford
Councillor Mr. C Jordan District Cllr. P Harrison
Mrs E Whitehouse (Clerk) + 1 member of the public District Cllr. J. Byng

1. **Police Report** – None – police could not be present.
Two incidents were reported by Councillors (It was believed Police were aware of both)
 - Lads on scramble bikes going through the village (Scramble bikes should not be used on the road). Cllr. Phillips had videoed them, and *trimpleywatch* had reported this.
 - Theft of garden furniture from Southcote, Trimpley.Clerk would ensure police are aware and following up.
Public Open Forum – Nothing raised.

2. **Apologies For Absence:** None – All present.
3. **DECLARATIONS OF INTEREST:** Cllr Mrs. C. Gammond and Cllr. J. Gammond declared interests, being members of the Village Hall committee. Cllr. Grainger declared an interest in any item concerning Riddings Brook, and if bus stop providers were to be discussed. Cllr Mr. C. Jordan declared a non-pecuniary interest in planning application 19/0754, and also if bus stop quotations were to be decided upon.
4. **Approval of the Minutes** The minutes of the Meeting of the Parish Council Meeting held on 20th April 2020 were approved and signed as the minute book was with the chair to be passed on for the internal audit.
5. **District and County Councillor Reports - inc. progress reports on other matters**
Items reported for attention by District & County Councillor and other matters arising.
District Cllr. John Byng/District Cllr. Paul Harrison –
Councillor John Byng gave a report on the adoption of the red phonebox in Northwood Lane. A residents group in Northwood Lane had been approaching Cllr. Byng to try to arrange a defibrillator to be installed in the box. Cllr. Byng had undertaken some research, and advised that the electricity to the box cost only pennies each year. Although this Parish Council had already considered, voted, and decided to reject the idea of adopting the box, due to on-going maintenance, Cllr. Byng and the residents group were hoping that the Parish Council would adopt the box. The clerk advised the meeting that there were other on-going considerations, such as re-painting and structural maintenance, annual insurance against accident/vandalism. Cllr. Byng advised that the cost of a defibrillator would be in the region of £2500. He would have further discussions with the District Council, and also the residents group.
6. **PLANNING AND DEVELOPMENT CONTROL:**
 - a) **New Planning applications:** -
 - 20/0310 Bernlea, Meadow Road, Northwood Lane** Single storey front extension, roof extension and glazed balustrade (re submission of 19/0813/FULL)
Comment: No objections
 - 20/0347/FUL Erection of a temporary roof structure over the contact tank within Trimpley Water Treatment Works for a period of up to 18 months.**
Comment: No objections
 - b) **Update on Previous applications**
 - 19/0754 - Retrospective change of use of former swimming pool to workshop (B1c) at THE GUILDINGS, EYMORE WOOD LANE, TRIMPLEY, BEWDLEY, DY12 1PG**
Decision awaited
 - 20/0080- Erection of replacement dwelling and garage, following demolition of existing dwelling and outbuildings at THE HIGHLANDS, TRIMPLEY LANE, SHATTERFORD, BEWDLEY DY12 1RF**
Decision awaited
 - 20/0251 – Erection of agricultural building for use as a fodder, machinery and equipment store at PARK ATTWOOD FARM, TRIMPLEY LANE, SHATTERFORD**
Decision awaited
 - 20/0259CLE – Use of property for permanent residential occupation – MEADOW VIEW HILL FARM, NORTHWOOD LANE, BEWDLEY**
Decision awaited
 - c) **Compliance Issues/Appeal** - Nothing further to report. Clerk advised that District Enforcement officers were still under instructions not to go out on site.

7. **Progress Reports and other Outstanding Items**

- **VA Signs** – Cllr. Phillips advised that the sign on Trimpley Green was not yet working, as due to the shut-down, he had not been out to cut back vegetation by it. He would need to ask permission from the landowner, Nancy Briggs.
- **Highway Matters** - Paul Green (WCC) confirmed site visit on 7th July during p.m. Time TBC.
Other Highway items – Barrier Bars at bend in Crundalls Lane. This had been reported in Jan/Feb (Ref 820649) but not yet repaired. Cllr. Grainger reported that one of the wooden posts had completely rotted through, and that there was a drop of 12ft behind this. Clerk to press for urgent repairs.
- **Bus shelters** – As final sites had not altogether been approved by the County Council, a decision could not yet be taken. Clerk advised she was awaiting a quote from the Emily Jordan Charity, but Cllr. Jordan stated they were awaiting size specifications. These had not been supplied to any other supplier, and it was stated that the site at the end of Eymore Lane had had previous approval for a shelter, and indeed the concrete base was still in place from the previous shelter. Cllr. Jordan said that he would take measurements from the base for the Charity to quote. It was felt that if two shelters were purchased for Trimpley and one for Low Habberley, the ones in Trimpley should be matching.

8. **Other Offices for 2020/21** – It was agreed that all offices held would be continued from 2019/20 – viz - CALC Representatives – Cllr. Grainger and Cllr. Mrs. Green
- PROW Warden – Cllr. Mrs. Gammond
 - Lengthsman Liaison – Cllr. Phillips

9. **Lengthsman, Footpath work & Litter collection & Footpath Clearance.**

In respect of the Litter collection contract, Clerk had now received the funding for 2020/21 into the bank in the amount of £1749. However, she was still awaiting advice from the village hall in respect of the amount to claim for the bin siting, which would need to be reimbursed; however, the village hall had not yet received this year's invoice for the servicing of the bin. Clerk had tabled the latest worksheet from the lengthsman – which was unanimously approved. With regard to **Footpath Work**, the Chairman/PPROW had sent in a bid to the County Council for the £450 on the P3 Scheme for footpath seasonal clearance work to the maximum amount of £450. However, this left a deficit of £189 to cover all the paths which required clearance. It was unanimously resolved that this deficit should be paid from Parish funds.

10. **Financial Reports –** (Clerk had already sent bank balances to councillors)

a) Payments – (all agreed, and would be signed remotely).

Cheque 077 S Archer - Lengthsman work - £132.

Cheque 078 E M Davis - Letter for Honours Board VH re C. Holford - £18.00

Cheque 079 Worcs. CALC - 1 x Good Councillors Guide - £4.25

Cheque 080 HMRC - Clerk's PAYE - £69.60

b) Audit – AGAR Documentation

The following documents, having been scanned and circulated by e-mail were approved by Councillors, and signed by the Chairman.

i) Certificate of Exemption 2019/20

ii) Section 1 Annual Governance Statement 2019/20

iii) Section 2 Accounting Statements 2019/20

These and other documents necessary for the audit would now be passed to the Internal Auditor. Clerk would make arrangements to advertise the audit, and send necessary documentation to PKF Littlejohn, external auditors.

11. **Worcestershire CALC Reports & County and District & other Correspondence** - None

12. **Road Accidents** – None.

13. **Other Matters Superfast Broadband** – Clerk advised that she had chased for completion and connection for properties in Crundalls Lane, but could get no specific date for this, and she had also raised the matter again about updating the Arley Exchange. However, it was felt that connection using 4G would be perhaps a better solution, but Cllr. Phillips advised that there was little chance of getting a 4G signal at most places at Trimpley. It was very unlikely also that a new green box would be installed to get a closer connection point.

Parking at Trimpley Reservoir – it was noted that since the car parks had been closed off by STWA and Arley Estate, to discourage visitors, cars were still visiting, and now parking on the side of the road, causing traffic problems, which was a foreseeable problem.

14. **Date of Next Meeting** – confirmed as **15th June at 7.30p.m**

It was uncertain if this would have to be held remotely again, or whether it could be a normal meeting in the Village Hall. Clerk to take appropriate steps closer to the date in respect of government guidelines re Covid-19 social-distancing. **Meeting closed 8.12pm.**

Chairman :