

**KIDDERMINSTER FOREIGN PARISH COUNCIL**  
**Minutes of the Virtual Meeting of the Parish Council**  
**held remotely using ZOOM on Monday 15<sup>th</sup> June 2020 at 7.30pm**

<b>Present</b> Councillor Mrs. C. Gammond	Councillor Mr. J. Gammond
Councillor Mr. C. Grainger	Councillor Mr. B. Phillips
Councillor Mrs. L. Green	Councillor Mr. C Holford
Councillor Mr. C Jordan	<i>District Cllr. P Harrison</i>
<i>Mrs E Whitehouse (Clerk)</i>	<i>District Cllr. J. Byng</i>

1. **Police Report** – Police were unable to attend. Cllr. Mrs. Gammond advised that there had been a group of lads in Trimpley and Low Habberley village on Sunday 14<sup>th</sup> June (approx. 12.30a.m.) – with a break-in to stables at Crofton Park, Wassell Top, and the Woodlands at Low Habberley. Police notified and investigated.

**Public Open Forum** – No public present who would identify with either video or audio, when asked.

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2. **Apologies For Absence:** None – All present.

3. **DECLARATIONS OF INTEREST:** Cllr Mrs. C. Gammond and Cllr. J. Gammond declared interests, being members of the Village Hall committee. Cllr. Grainger declared an interest in any item concerning Riddings Brook, and if bus stop providers were to be discussed. Cllr Mr. C. Jordan declared a non-pecuniary interest in planning application 19/0754, and also if bus stop quotations were to be decided upon.

4. **Approval of the Minutes** The minutes of the Meeting of the Parish Council Meeting held on 18<sup>th</sup> May 2020 were approved and signed, but those present were amended, in that Cllr, Yarranton was deleted, and Cllr C. Holford inserted, on both these, and the Minutes of April.

5. **District and County Councillor Reports - inc. progress reports on other matters**

**Items reported for attention by District & County Councillor and other matters arising.**

**District Cllr. John Byng/District Cllr. Paul Harrison –**

Councillor Byng stated he had received a complaint from a local resident travelling through Trimpley about the manner he was treated by a resident in the village. The Chairman and Councillors stated that they regretted this had happened, and that the manner of the individual was not representative of the people of Trimpley or this Parish Council.

**County Councillor Ian Hardiman's Report**

*"The County Council has been heavily involved in the response to the Coronavirus Pandemic working with our other statutory partners.*

*The majority of household waste sites across Worcestershire are now open including the Stourport Road Bone Mill site.*

*Our Hospitals are coping very well with substantial capacity on all 3 sites and as you would expect given the nature of Worcestershire we have been less affected by infections than many other authorities in the West Midlands region. We have also been assisting our many care settings with PPE.*

*Annual Council scheduled for 14<sup>th</sup> May which was cancelled is planned to take place with some people present in the council chamber and some virtually at its 16<sup>th</sup> July meeting.*

*Cabinet will take place virtually on 25<sup>th</sup> June.*

*Like all other County Councillors, I have now been allocated fresh Divisional funding for 2020-21 and will spread this across my Division as previously."*

6. **PLANNING AND DEVELOPMENT CONTROL:**

a) **New Planning applications: -**

**20/0148/FUL** **Erection of a single storey, 3 bed replacement bungalow, following demolition of existing property**

**Cherry Wood, Severn Meadow, Northwood Lane, Bewdley,**

*Comment : "We are concerned that the plans do not include details of the "existing" property, or even what was/is to be demolished. We believe that the existing property was only a one-bedroom structure, and we believe that the replacement shown is for a three-bedroom property with a footprint considerably larger than previously on this site. We therefore question whether the proposed structure is appropriately in keeping with the existing property and others in the area."*

**20/0405/FUL** **Conversion of former stable building to dwelling (Use Class**

**C3), together with new vehicular access and closure of existing vehicular access (to pedestrian access only) At Oak Meadow Farm, Honeybrook Lane, Kidderminster,**

*(Note - due to the complexity of this application, Clerk had asked our District Councillors to call a fiche on this application, so that it would go to committee. Also a deferment was to be requested as the consultee parish was originally designated to be Wolverley and Cookley, although all the development was taking place in this parish.)*

*Comment: Deferment requested, and also District Councillors asked to request that this to goes to committee.*

**20/0445/HOU** **Proposed Balcony to Front Elevation at Wassell Hill, Hoarstone Lane, Trimpley, Bewdley,**

*Comment: No objections.*

b) **Update on Previous applications**

**19/0754** – Retrospective application re COU to Swimming Pool at The Guildings

Eymore Lane, Trimpley – still pending decision

**20/0080** – The Highlands, Trimpley Lane, Shatterford, replacement dwelling – still pending decision

20/0251/FUL - Erection of agricultural building for use as a fodder, machinery and equipment store at Park Attwood Farm, Trimpley Lane, Shatterford – Approved

20/0310 – Bernlea, Meadow Road, Northwood Lane – Approved

20/0347/FUL Erection of a temporary roof structure over the contact tank within Trimpley Water Treatment Works for a period of up to 18 months – Approved

- c) **Compliance Issues/Appeal** - Nothing further to report. Clerk advised that District Enforcement officers were still under instructions not to go out on site.

## 7. **Progress Reports and other Outstanding Items**

- **VA Signs** – Sign in Trimpley still not operational. Cllr. J Gammond asked if something could be done now to get the sign operating, as it was a very expensive item to have in situ and not working. It was verbally agreed that some members of the parish council, and others would take a look at this during the course of the next month.
- **Highway Matters** - Paul Green (WCC) confirmed site visit on 7<sup>th</sup> July during p.m.  
**Other Highway items** – Barrier Bars at bend in Crundalls Lane. This had been reported in Jan/Feb (Ref 820649) but not yet repaired. Cllr. Grainger reported that one of the wooden posts had completely rotted through, and that had now disappeared. Clerk to press for urgent repairs.
- **Bus shelters** -

8. **Visitors to Severn Trent Water Treatment Works – Eymore Lane** - Considerable quantities of traffic went to the Reservoir, following STWA announcing that they were opening the site to the public following lock-down, and with the car parks being full, large numbers of vehicles parked on the roadsides in Eymore Lane, causing congestion. Despite contacting the police, there was little that the parish council could do, and the police advised that they would not act unless the parked cars were actually causing an obstruction (which they were not, although difficult to negotiate). It was decided to contact Severn Trent visitor management personnel with concerns, and a site meeting was arranged for 12<sup>th</sup> June. Those who attended the meeting said there was a productive and helpful exchange of views, and Severn Trent sent an e-mail report confirming the following:

### *Litter*

- *Monitor the levels of normal litter to see about where standard bins could go – in the short term Severn Trent will maintain regular patrols with ranger team and then look to standardise these*
- *Contractor quote to get a large bin on to site where waste can be put to save transporting to other sites*
- *Set up a partnership to get regular litter picks organised*

### *Swimming*

- *Swimming signs to cover paddling etc*
- *Standard signs to be installed by contractors warning against swimming in river – exact style and design tbc*
- *'tombstone' signage which is much clearer to be updated around site – each one with a grid reference or a 'what three words' location tag on.*

### *Visitor Journey*

- *Increase awareness of what trails are available on site*
- *Review of warning about back cast and anglers*
- *Review of signs at start of visit from car park*
- *Share contact details of local PCSO*
- *TC to review site risk assessment.*
- *TC to request new Wind socks from WTW*
- *TC to ask treatment works what sort of imagining they can see from CCTV.*
- *TC to make contact with Worcestershire County Council about how to get dog wardens and environmental health on to site.*
- *Combination padlocks and chains for gates*
- *Review of how to better direct walkers"*

Clerk was asked to respond, thanking STW for attending, and making the following comments:

- Re Dog Wardens and Environmental Health, it would be unlikely that neither the County nor the District Council would be able to help as all the ground (Reservoir Site and Eymore Wood) was in private ownership, and is not public land.
- Ask that signage at the car parks makes it quite clear that there are no toilet facilities.
- With regard to the Treatment Works CCTV, could the cameras be made to swing and focus on trouble spots as they arise, and that the staff on duty have to hand all police contact numbers.

It was agreed to monitor progress on these promised measures.

9. **Newsletter** – Having not published a newsletter in April, Clerk asked for guidance on how to proceed with the next quarterly letter, due in July. A discussion took place in respect of issuing via e-mail, but this would require privacy permissions, and also links established between e-mail addresses and parish properties. It was **resolved** that for this quarter, the Clerk should go ahead with producing a newsletter, but that it would be issued only on the website and on noticeboards. There would be no hand delivery.

## 10. **Lengthsman, Footpath work & Litter collection & Footpath Clearance.**

Clerk had tabled lengthsman's worksheet (which was approved for payment) and she had also been to see the lengthsman, and given him the schedule for footpath clearance. Cllr. Holford stated that he would like to meet the lengthsman sometime. Cllr. Mrs Green advised that the Dog Foul Bin near to Bramley House had a broken attachment to the post. She had asked the lengthsman to look at it, but it was still not fixed. Clerk would investigate a way forward to get this fixed.

11. **Financial Reports –** (Clerk gave details of Bank Balances as at 31/5/2020)
- a) **Payments –** (all agreed, and would be signed remotely).
    - Cheque 081 S Archer - Lengthsman work - £168
    - Cheque 082 Vision ICT - Writing and adding Accessibility Report to website - £54
    - Cheque 083 T. Stanley – Internal Audit Fee - £75
    - Cheque 084 HMRC - Clerk's PAYE - £69.60
    - Cheque 085 ICO GDPR – Data Protection Registration - £40
    - Cheque 086 Clerk's expenses – £112.56
    - Cheque 087 Chairman's Allowance 2020/21 - £100
  - b) **Audit –** The Clerk had provided notices on noticeboards and the website, advertising the period for the public to inspect the Audit documents during the period from 15<sup>th</sup> June to 24<sup>th</sup> July.
  - c) **Ex gratia Payment for Clerk** It was agreed to make a one-off non-contractual payment to the Clerk of £500 for extraordinary duties recently undertaken. (Cheque 088)
12. **Worcestershire CALC Reports & County and District & other Correspondence - None**
13. **Road Accidents –** There were two accidents mentioned. One a cyclist who had a bad fall in Low Habberley, and the other was a vehicle which had left the road on the A442, just past the bottom of Birch Bank on the bends, and was upside down on the roadside, (thought to have happened on Thursday 11<sup>th</sup>/Friday 12<sup>th</sup> June).
14. **Other Matters**  
**Clerk's Salary –** Clerk agreed to send details to the Chairman of how her salary is calculated.
15. **Date of Next Meeting –** confirmed as **20<sup>th</sup> July at 7.30p.m**  
It was uncertain if this would have to be held remotely again, or whether it could be a normal meeting in the Village Hall. Clerk to take appropriate steps closer to the date in respect of government guidelines re Covid-19 social-distancing.  
**Meeting closed at 8.55p.m.**

*Chairman :*